

Minutes of the November 18, 2017 Board of Supervisors Meeting
Central County Water Control District

1. **CALL TO ORDER.** The meeting was called to order at 3:50 p.m.
 - a. **ROLL CALL.** The District Manager called the roll of those present. Supervisors Llanes, Miller, Napoles, Case, and Naranjo were present, and joined by the District Attorney, District Engineer, District Treasurer, District Manager, and District Staff
 - b. **PLEDGE OF ALLEGIANCE.** Supervisor Napoles lead the Pledge of Allegiance.
 - c. **INTRODUCTION OF NEW BOARD MEMBERS & ADMINISTRATION OF OATH.**
 - i. The District Attorney stated the New Board Member, Supervisor-elect Faraldo, would be sworn-in following the meeting.
2. **APPROVAL OF MEETING AGENDA.**
 - a. **ADDITIONS, DELETIONS, AND SUBSTITUTIONS.**
 - i. The District Attorney commented upon the new meeting agenda and briefly oriented the Board upon the mechanics of the new agenda including an explanation of Board of Supervisors' Reports.
 - ii. Supervisor Miller inquired about the provision of an agenda. The District Attorney confirmed the intent going forward was to provide the agenda and supporting backup on a timely basis.
 - b. **ADOPTION OF AGENDA.** The Agenda was adopted without objection.
 - c. **APPROVAL OF OCTOBER 25, 2017 REGULAR MEETING MINUTES.**
 - i. A motion was made to approve the minutes of the prior meeting. Supervisor Llanes seconded the motion. The motion passed.
 - ii. Supervisor Miller commented on the District Attorney's office drafting the minutes. Supervisor Napoles commented that he felt the minutes should remain with a third party and expressed his desire for the minutes to reflect individual votes. Supervisor Napoles moved that the District Attorney continue to take the minutes. The motion was seconded by Chairman Naranjo. Supervisors Miller, Case, and Llanes voted "no" and Chairperson Naranjo and Supervisor Napoles voted "aye". The motion failed. Supervisor Napoles moved again that the District Attorney continue to take the minutes until the next meeting. The motion was seconded by the Supervisor Naranjo. The District Attorney informed Supervisor Naranjo that the Chair could not second a motion. Supervisor Llanes seconded the motion. Supervisor Naranjo announced the vote was 3 in favor and 2 opposed.
 - iii. Supervisor Miller inquired about the use of "temporary" in the minutes. The District Attorney commented that more information on uploading videos to the CCWCD website would be provided in his report and the website was available at www.ccwcdfl.com. Supervisor Miller also inquired about the number of fencing quotes. Supervisor Napoles confirmed three quotes were provided and the choice was to go forward with CC fencing.

3. PUBLIC COMMENT.

- a. Gaines Herman requested the Board focus on making progress, e.g., repairing streets, and not bickering. Supervisor Napoles responded to Mr. Herman's comments regarding the holes in the street.
- b. A member of the public commented about pumps and controversy regarding whether the pumps were on or off during the Hurricane Irma. The District Manager confirmed pumps ran throughout the storm and that she was not able to advise on the operation of pumps during times where it was too dangerous for her to be outside.

4. STAFF REPORTS.

a. DISTRICT MANAGER'S REPORT.

- i. Report provided as embodied in the backup. Two estimates for patching were included in the backup. Supervisor Naranjo felt patches were just that and progress needed to be made to repair roads. Supervisor Napoles moved to repave at least one road per year as determined by necessity priority. The motion was seconded by Supervisor Case. All were in favor and the motion passed. The District Attorney stated this matter needed to be an agenda item with a briefing on priority by the District Engineer and cost estimates. Supervisor Napoles inquired about who provided the pumps during the storm. It was confirmed the pumps were the property and purchase of CCWCD.

b. DISTRICT ENGINEER'S REPORT.

- i. Report provided as embodied in the *Engineers Annual Report* dated November 18, 2017. The District Engineer confirmed roadwork was ongoing for FEMA purposes and that a list of road repairs would be available by the next meeting. A meeting with Sulzer group would occur in the near future. A meeting with SFWMD occurred and more information would be provided during the Attorney's Report.

c. DISTRICT TREASURER'S REPORT.

- i. The District Treasurer reported the activity of the District Treasury for October 2017. The District Treasurer's report was expressed as reported. Supervisor Miller requested a monthly payroll report journal from the District Treasurer at the upcoming meeting

d. DISTRICT ATTORNEY'S REPORT.

- i. The District Attorney's report was expressed as embodied in the District Attorney's Report dated November 8, 2017. Supervisor Naranjo inquired about the G134 structure. The District Attorney confirmed an agreement existed between CCWCD and SFWMD that was lost. CCWCD and SFWMD will work to develop a new agreement that functions for drainage purposes. The District Attorney confirmed the additional capacity of the reservoir. Supervisor Miller commented that items #1 through 3 were maintenance items, which needed to be addressed. Supervisor Napoles stated he agreed with the engineer about addressing water but wanted the woodlands to be a priority in the event future pumps were purchased and installed. Supervisor Miller inquired about methods to place additional water into the reservoir. The District Attorney stated widening canals and pumping into the reservoir could achieve these desires. The

District Engineer commented that the Woodlands was a unique scenario. He stated acquiring an additional pump was a priority item and funding by SFWMD may not be available. Supervisor Napoles confirmed the cost of the prior pump acquired by CCWCD was approximately \$200k. The District Attorney confirmed that a plan needed to be created and bonds could be considered. Supervisor Napoles inquired about the depth of the canal's role in the fluctuating canal levels. Information was provided about the District's new website, the information contained, the availability of videos on the website, and documents contained. The Chairman requested more photos and supervisor biographies. Information was provided related to the forum on the District's website and the District Attorney warned the Board about the cost and recordkeeping implications of this feature of the website. Supervisor Napoles inquired about the ability of sending an email to all board members in lieu of a moderator. The District Attorney advised that a complaint form could be created to receive this info. Napoles moved to create a complaint form. Supervisor Llanes seconded the motion, and it clearly passed.

e. **CLUBHOUSE REPORT.**

- i. As reported.

5. BOARD OF SUPERVISOR'S REPORT.

- a. Supervisor Napoles distributed information related to a flea market and requested the approval of the Board. He further discussed insurance policies and location. Supervisor Naranjo requested the District Attorney's input on the flea market. The District Attorney reported he would need to review additional information and would advise the Board upon the matter before the next meeting. Supervisor Napoles discussed an employee training program that would allow for employees to be qualified for internal promotions.
- b. Supervisor Miller stated while she was reviewing existing policies she requested employees be professionally trained at a two hour meeting in the future, and this suggestion was not well received by the Board. Supervisor Napoles moved for the District Manager to inquire about an out-of-district company to bring in a training session. The motion was seconded and passed unanimously. Supervisor Miller stated she was concerned her past inquiry was not considered upon the basis of discrimination. The District Attorney advised upon the motion and vote that was taken. Supervisor Napoles apologized to Supervisor Miller for the effects of his motion. Supervisor Miller reported on several items, including:
 - i. Recommendation for a District Manager's monthly report. Supervisor Miller read her report aloud and moved that it be adopted as a requirement for future Manager's reports. The motion was seconded by Supervisor Napoles. All remaining Supervisors abstained from the vote, and the motion passed unanimously.
 - ii. Requesting information be provided in the future from the District Attorney.
 - iii. Requesting information related to an annual review of the District Manager. Supervisor Napoles stated this item may be more appropriate at a workshop. The District Attorney reported the Board was able to review the District

Manager, and the District Manager had a right to one-on-one meetings with individual board members.

- c. Supervisor Napoles suggested the review occur in January and the District Manager review the existing employees and present the evaluation to the Board at the December. Supervisor Naranjo requested the District Attorney's input. The District Attorney stated a review and appeal process was well within the Board's authority to establish, and while it was not a simple process, it was something that could be done. Supervisor Napoles moved that a review process be created for all employees. The District Attorney felt this process might not be necessary because, with the exception of the District Manager, all employees of the District are at-will employees. Supervisor Napoles requested the Board review District consultants' contracts. The District Attorney clarified that the statute required the reappointment – not contract review. Supervisor Napoles moved the District consultants be reappointed for 90 days. The motion was seconded by Supervisor Case. All were in favor and the motion passed.

6. OLD & NEW BUSINESS.

- a. **ELECTION OF CHAIRPERSON OF BOARD OF SUPERVISORS. TABLED.**
- b. **ELECTION OF VICE CHAIRPERSON OF BOARD OF SUPERVISORS. TABLED.**
- c. **ELECTION OF SECRETARY OF BOARD OF SUPERVISORS. TABLED.**
- d. **RESOLUTION NO. 17-6 – ADOPTING 2018 MEETING SCHEDULE.**
 - i. Supervisor Napoles moved to adopt the 2018 meeting schedule, as proposed. The motion was seconded by Supervisor Miller and passed unanimously.
- e. **RESOLUTION NO. 17-7 DESIGNATING DISTRICT ATTORNEY AS REGISTERED AGENT FOR CCWCD.**
 - i. Supervisor Miller moved to appoint the District Attorney as Registered Agent for CCWCD. The motion was seconded by Supervisor Napoles and passed unanimously.
- f. **RESOLUTION NO. 17-8 ADOPTION OF A DISTRICT SEAL.**
 - i. Supervisor Miller moved to adopt an official seal of CCWCD. The motion was seconded by Supervisor Napoles and passed unanimously.

7. ADJOURNMENT.

- a. Before adjourning, a discussion occurred regarding moving the December meeting to 12/20/17. The Board of Supervisors agreed that a 12/20 meeting date was appropriate. A motion was made to adjourn the meeting, which was seconded by Supervisor Llanes. The motion passed unanimously and the meeting adjourned at approximately 5:41 pm.