

CENTRAL COUNTY WATER CONTROL DISTRICT  
REGULAR BOARD MEETING MINUTES  
OCTOBER 25, 2017

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**A. CALL TO ORDER**

Bruno Naranjo called the October 25, 2017, Regular Board Meeting of the Central County Water Control District (“CCWCD”) to order at 7:00 p.m. in the Central County Water Control District conference room, 425 S. Cabbage Palm Street, Clewiston, FL 33440.

**B. ESTABLISH QUORUM**

A quorum was established with the following members of the Board of Supervisors:

- Cassie Llanes
- Luis Napoles
- Bruno Naranjo, Chair
- Denise Miller
- Joel Case, Vice

Also in attendance were the following staff members:

- Carolyn Hester, District Manager
- John J. Fumero, District Attorney
- Larry Bennett, P.E., District Engineer
- John Boy, District Treasurer

**C. Approval of Meeting Minutes**

**October 18, 2017 – Special Meeting/Workshop**

The minutes of the Special Meeting/Workshop on October 18, 2017 were approved as presented. Cassie Llanes, Bruno Naranjo, Denise Miller and Joel Case in favor. Luis Napoles opposed.

**D. Treasurer’s Report**

Total amount disbursed was \$145,031.47; transferred to Operating is \$146,000.00; total taxes receivables were \$691,000.00 for all the years from 1999-2016. CCWCD has \$124,134.29 of the current year’s taxes receivables. September collections \$25,213.91. John Boy reported that the District is ahead by \$144,580.09 compared to prior years and the delinquent taxes are ahead by \$182,157.57.

**E. District Attorney’s Report**

1. Enhancing Flood Protection – John Fumero reported the status of his meeting with the South Florida Water Management District which is scheduled to be held on November 8, 2017, concerning the improving flood protection within CCWCD.
2. John Fumero and John Boy, Treasurer, are working together to retain a FEMA Consultant to help with cost recovery as a result from Hurricane Irma.
3. Obtained executed Interlocal Agreement from Hendry County concerning debris removal with CCWCD.

4. Website – CCWCDFL.com website will be up on Friday, October 27, 2017. All meeting notices, meeting minutes, agendas and final budget will be posted. Luis Napoles stated that he wanted a section for public comment. John Fumero advised that he would come back to the Board once the initial documents required by law are uploaded and the website is functioning, for additional things the Board wants added such getting on a mailing list and public comment section. Luis Napoles expressed concerns about adding additional lines/pages within the website once it has been created. Luis Napoles indicated that he would not vote on a website without a section for the residents to be able to place comments, ideas and complaints. Luis Napoles made motion to have website contain a comment section, Denise Miller seconded.

Denise Miller and Bruno Naranjo want the videos uploaded, at least temporarily. John Fumero reported that the website will, over time, reduce the costs to the CCWCD, due to being able to post meeting notices, etc. Initially, the website will be run by Missy Hernandez, assistant to the District Attorney, and once it is up and running, it will be handed off to the District. It was reported that the website consultant can also update the website, however, it is \$50.00 an hour for her time. This will be brought back to the Board for it to decide who and how it is kept updated.

5. Public Comments and Board Decorum – John Fumero is working on a public comment and board decorum policy so the meetings are run efficiently.
6. Agendas – John Fumero provided each board member with Roberts Rules of Order (abbreviated version) and a draft meeting agenda format for Board to review which will be brought back to the Board for approval. The District has a policy in place on how Board meetings should take place; however, it needs to be updated. Pursuant to the adopted policy, a vote is required to adjourn a meeting. It was reported that the current policies conflict with each and need to be cleaned up. John Fumero is going to bring back an Administrative Policy and Procedures to the Board. Luis Napoles inquired as to whether the new policies would include background checks.

#### **F. District Engineer's Report**

District Engineer reported that Pump Station II is completed and been in operation since September 7, 2017 and received final pay request from the Contractor. In addition, the District Engineer will be submitting an inspection request to the SFWMD and will seek reimbursement of up to \$200,000.00 for that pump station. Luis Napoles inquired as to the flooding in Woodlands. It was reported that this would be discussed at the November 8, 2017 meeting with the SFWMD. The Board approved payment to the contractor in the amount of \$103,252.50.

District Engineer researched and received an estimate for an emergency generator for the Clubhouse. The estimate was for a 22 KW Propane powered stand by generator and electrical work hookup to the panel is \$13,500.00. District Engineer recommended that the Board to get an electrician and possibly an air conditioner person to check the loads and make sure that what was being bought would be adequate for the Clubhouse. Luis Napoles stated the kilowatts is too low and expressed concerns over having a propane tank

near a playground. Luis suggested that the District go with diesel. District Engineer was instructed to look into diesel generators and comes back to the Board with estimates.

**PUBLIC COMMENT:** Issues regarding purchase and operation of a generator for a recreational facility was discussed.

Luis Napoles responded that the reason for the generator for people to take a shower and for people to charge their phones when there is a storm and the community is without power. Residents that have insulin have medicine that needs to be refrigerated could be stored at the Clubhouse.

Denise Miller inquired as to what can be done for those Spanish speaking residents to avoid having to stop the meetings to translate. District Attorney will bring back some options for the District to decide.

**G. District Manager's Report**

Since the last meeting CCWCD has had just over 8 inches of rain. District Manager provided a quote from Diaz Asphalt for patching of the roads. Bruno Naranjo suggested that the District Manager begin looking into resurfacing of the roads. Look into resurfacing one road each year. Luis Napoles requested that the District Manager obtain at least 3 vendors to provide quotes. Cassie Llanes expressed concerns over the way the roads are being patched as the patches are not holding up and asked if the District was applying the patches correctly. Luis Napoles suggested that when the cold patch is used, to follow up with the roller as he believes the patch would last a lot longer.

District Manager also provided 3 fencing quotes for both the Clubhouse and District offices. District Manager indicated that there is a \$5,000.00 deductible for their insurance policy. Joel Case made a motion to go with C&C Fencing, Cassie Llanes seconded. The motion passed.

Luis Napoles indicated there was an incident with a pump and he has a video of a pump on fire. Mr. Napoles expressed concern as to why the Board was not notified of the pump on fire. The District Manager stated that when the filters need to be changed or are dirty, the pumps will smoke, it just needed a filter change.

**H. Clubhouse Report**

Submitted invoices for the Christmas party. The invoices are for 8 bounce houses and a train. Last year it was 12 bounce houses. Luis Napoles motioned for approval of payment of the invoices; Joel Case seconded. The motion passed.

Denise Miller inquired as to when the Board was going to vote on the truck for the Clubhouse. Luis Napoles reviewed the invoice of what needs to be repaired and he believes that 90% of the repairs can be done in house. Luis Napoles motioned for approval to have repairs done inhouse; Cassie Llanes seconded. The motion passed.

Luis Napoles would like logs done for the maintenance done on all machinery.

**I. Old Business**

Nothing to report.

**J. New Business**

Denise Miller wants to present a list to create an orientation packet for the Board of Supervisors. In addition, she wants to discuss what should be contained within the District Manager's Report. Lastly, she wants a conflict of interest of Supervisors / Staff concerning how the District monies are being sent.

Denise Miller requested clarification of how to add/delete items on the Agenda at a Board Meeting. John Fumero reported there will be opportunity at each meeting to review the Agenda and add or delete an item in the agenda and then the Board votes on it. John Fumero expressed that there are 2 items in the agenda, discussion items and voting items. You are able to add an item for discussion only as voting items will need to be noticed according to state law. You may be able to discuss whatever you want under the "Supervisor Report". The Agenda will include a place wherein you can add or delete items.

Luis Napoles motioned to have Missy Hernandez, or another person from the District Attorney's office, prepare the meeting minutes; seconded by Denise Miller. The motion passed.

John Fumero presented the Interlocal Agreement between the County for debris removal. Luis Napoles motioned for approval; Joel Case seconded. The motion passed. (Resolution 17-3)

John Fumero presented Resolution 17-4 authorizing the District Attorney to execute a contract for website production services between CCWCD and Parula Projects. Luis Napoles motioned for approval; Joel Case seconded. The motion passed.

John Fumero presented Resolution 17-5 authorizing the Chairperson of the Board to sign the expert consulting/professional services agreement between Sulzer Group, LLC and CCWCD for FEMA cost recovery. Luis Napoles motioned for approval; Joel Case seconded. The motion passed.

John Fumero presented Resolution 17-2 of the Board of Supervisors of the CCWCD declaring a state of emergency for Montura Ranch Estates due to Hurricane Irma. Luis Napoles motioned for approval; Joel Case seconded. The motion passed.

**K. Visitors**

Resident, on behalf of her church, requested the District donate millings to the church for the parking lot. Luis Napoles stated the parking area was destroyed from the flood. Luis Napoles stated he had a conflict of interest, but would like the Board to consider the request. It was determined that the millings were bought with taxpayer money. District Attorney

wants to conduct research concerning whether the District has the authority to donate materials paid for by taxpayer money.

C-Com will be hosting a candidate forum and will invite the 3 candidates that are running for election which will take place November 4, 2017 at 7:00 p.m. at the Clubhouse.

Annual Election will take place on November 18, 2017 from 9:00 a.m. to 3:00 p.m. The next Regular Meeting will take place immediately after the election count.

Luis Napoles has created a system called "Community Notification System", which has 700 members receiving information directly to their phone. He will be offering the system to the Sheriff's office. The system is used for community information.

Resident inquired as to who owns the property formerly owned by Weekly Brothers and wanted to know if they are paying anything to discharge into the District's canals. District Attorney is going to be raising this issue with SFWMD and looking into whether they have permits to discharge.

Resident wanted to know if the District was okay with hiring felons. It was brought to the District's attention that there is an employee that has numerous felonies, one being attempted murder. Wanted to know if background checks are being done. District Manager stated background checks are done for each employee.

Commissioner Swindle of Hendry County stated the Federal Aviation Administration gave Hendry County a signed Finding of No Significant Impact to the airport environmental assessment. This provides a direct pathway between now to the end of the project. He believes CCWCD stands to be the big winner. As early as summer 2018, there could be approximately 500 construction workers doing roadway and concrete work at the airport which is less than 5 miles from the CCWCD. They anticipate approximately 2,000 employees once the airport is complete. There is no emergency plan and the drainage and road issues need to be addressed. Need to work on the blinded areas.

Luis Napoles expressed concern of grading the roads and indicated that fill needed to be added as the roads keep getting lower and in return flooding. District Engineer indicated that he spoke to the District Engineer about adding material to the road.

Joel Case motioned to adjourn the meeting; Bruno Naranjo seconded. The motion passed. Meeting adjourned at approximately 9:20 p.m.

ALL OF THE NOTE ATTACHMENTS ARE INCORPORATED HEREIN BY REFERENCE.