

Minutes of the December 19, 2018 Board of Supervisors

Meeting

Central County Water Control District

1. **Call to Order.** Meeting called to order at 7:00 p.m.
 - a. **Roll Call.** Chair Alvarez called the roll. Supervisors Napoles, Miller and Mata were present, and joined by the District Manager Herminio Bussott, District Engineer, District Treasurer, and District Attorney.
 - b. **Pledge of Allegiance.** Chair Alvarez lead the Pledge of Allegiance

2. **Approval of Meeting Agenda.**
 - a. **Additions, Deletion, and Substitutions.** None
 - b. **Adoption of Agenda.** Approval of the meeting agenda. Supervisor Miller stated that there were mistakes in the meeting minutes for November 14, 2018. She then stated what needed to be corrected. First item on Chair Alvarez being voted to Chair. Second item was on District manager annual written evaluation. Mr. Fumero explained on the annual written evaluation of the District Manager. It was not mandatory for a written evaluation for the District manager but to the discretion of every Board member and it was voted on as a whole on the District Managers contract. Third was correction on a sentence, use of word and spelling. Chair Alvarez ask if agenda is adopted and all yes's except for meeting minutes.
 - c. **Approved without objections.**

3. **Public Comment:** Chris Self, 266 Avenida Del Club, handed out papers for all Supervisors to look at in regards to elections that took place back in October. The papers were absentee ballots that were accepted. Spoke to Mr. Fumero about a specific name that came up and the amount of votes that were entered into the count and yes, it could have changed the outcome of the election. Chair Alvarez stated that this is the reason why we are changing the process to avoid this from happening again. Supervisor Napoles would like to make motion to the attorney to clear up on the rule and regulation, Supervisor Mata second the motion. Also stated to come up with workshops to get this straightened out. All I's on the motion. They went back and forth about the process.

4. Staff Reports.

A. **District Manager's Report** working on dirt road, dirt roads are taking plenty of material. Inspection of elevations have increase, finished on cleaning the canal. Starting on the Woodland Project. Ask to prove the purchase of materials for the project. Supervisor Napoles motion to purchase the material, Supervisor Miller second all l's. We have had to use two employees for trash pickup and there is truck loads. Supervisor Miller ask the question, "Where are the signs that she ask to be order?" answer was that the person from Lyon's printing has cancer and has been out sick. Supervisor Miller stated that she feels that people need to be educated, but she may be wrong the people may be ignorant not knowing where to place the garbage. Supervisor Napoles stated that he doesn't feel they need to be educated and he has driven with the District Manager and have seen the amount of trash being thrown out thru Montura. He stated that we should reopen the dump for our residents, instead of spending our employees' time and money on picking up trash. Supervisor Miller stated how you justify \$100,000.00 a year in trash. Chair ask a question "Every dumpster is nine thousand dollar?" Supervisor Miller answer no it changes. Chair Alvarez stated, that is why they changed that many years ago to be managed by someone who watched to make sure they are only residents in this area. Supervisor Mata ask why don't we put illegal dumping sign up. Office Todd got up and spoke about illegal dumping and how he has given three citations on illegal dumping. Supervisor Mata stated there needs to be repercussions for this. Officer Todd stated that a lot of these problems they can handle thru his division. Call them and let them know and let them investigate and due their job and help. Supervisor Napoles here by moves to hire a part-time flexible person with the discretion of the manager strictly for trash. District Manager stated sooner or later we will need another employee for trash pick. Supervisor Mata stated he would like to see how it works in our budget, he is not against it and would like to know the responsibility of this person and not just have someone driving our equipment around. Chair Alvarez stated can we look at this next month. Chair asked what kind of money we are talking about as far as salary. Supervisor Napoles \$13.00 dollar per hour at 4 hours per day or even at \$11.00 dollar. They went back and forth about part-time hours. Chair stated can we review it and come back to it in the next meeting. Manager continued with his report. He was able to fix John Deer tractor. Also the F150 truck is now working and is at the club house. Club house play ground is about 20 years old and the main frame is rusted and broken in certain area. It is closed down, a fence was put around it. Chair ask "how much? Answer "about \$25,000 to \$35,000.00"thousand dollars. Manager said, if we buy the same playground more or less we are looking at about \$35,000.00 dollars. Chair ask if the money was in the budget and the District Manager answer was yes, if we adopted the same budget as of last year then yes. There was also money set apart for the summer camp that

could be used. Chair stated if rusty it need to be closed down. Supervisor Miller if we can't change all the items at least start with the smaller pieces. Chair stated take the \$30,000 thousand and replace everything you can and next year finish. Supervisor Mata ask if they can have a prioritize list of the items needed for the playground. Fumero spoke about the agenda when items are on the agenda then they can be voted on and the items spoke upon needs to be on next agenda as items to be voted on. Herminio spoke that he is still waiting for estimates on pool deck. Supervisor Miller ask District Manager a question that she can remember, she had requested from past managers, that when he hired a new personnel she wanted a copy of the application and police report for each and at least the names of the people which were hired within the last thirty days that they have not seen each other. Herminio doesn't recall that and Supervisor Miller stated yes with Mr. Kelley. Herminio stated that he was never told to do this. Herminio ask if she would like a copy Chair Alvarez ask if this was voted on and Supervisor Miller stated she wasn't sure, Chair Alvarez stated that if this was not voted on one supervisor can't dedicate policy. Chair Alvarez ask "Do we need a motion on the floor?" answer by Supervisor Miller, she ask if she can finish her thoughts and whatever you disagree with you can take it out. Chair Alvarez responded go ahead and throw it at us and let's see. Supervisor Miller stated maybe you can chose a supervisor to pick up or send them to of all the new employee applications and background checks that have not been given to board. Supervisor Miller ask if any of the other supervisors received a report of the two incidents that she was aware of. All Supervisors stated, no. Supervisor Miller went on to talk about one of the incident. Herminio stated he was aware of one accident. Miller stated she didn't get a copy of that incident. Herminio stated that was written up it was in the office and he took the employee to be drug test when the incident happened. Supervisor Miller stated that Supervisor Napoles didn't know what was going on. Herminio stated if he needed to give her a copy. Chair ask, "if they had voted on if a copy of the incident report needed to be given to the supervisors?" answer by Supervisor Napoles stated that he requested an incident report but not a copy, he then amends his past motion to include to also receive a copy. Fumero suggested that he was just going to say it and the board can adopt it. We have a motion one every month as part of the manager's report he will do two thing: 1) report on hiring or firing or personnel action of any employee. Two, he will report on any incidences, that is an incident were an incident report was filled out. May be they called the police, may be they didn't, it could have been a vehicular issue he will report on those events at the monthly meeting as part of his report. Fumero told Herminio anytime an officer comes out request a report. Supervisor Napoles then motion to what Fumero said, all in favor all I's. If there is a serious incident the board should be contacted by phone of email immediately. Chair stated to Herminio that he is liable as well as the board for what happens in CCWCD.

Supervisor Mata ask about dirt roads. Herminio stated that we are finishing on Kennel. Mata ask that he thought we were going in order. Herminio stated that there are other issues that have occurred that we had to attend to and will continue back to where we left off. Supervisor Mata stated that we are starting back on Pine Cone. Supervisor Mata stated that he wants to be proactive and not reactive. He then ask Mr. Bennett about the Club House roof that nothing has happen in fifteen month to have it repaired. Mr. Bennett stated that we need to go ahead and fix the roof and turn it into FEMA. Fumero stated that when there is a contract they need to be on the agenda, because they are items that need to be voted on. Mr. Bennett stated that we have obtain estimates and turned them into FEMA. Chair Alvarez ask how much, Mr. Bennett said about \$6000.00 for repairs. Herminio stated that FEMA representative that came out for the fence said that the roof is under another division. Supervisor Napoles motion that if any repairs are less than 10,000.00 the District Manager has permission to go ahead and take care of it. Chair Alvarez said yes, Supervisor Mata agreed, all I's, Herminio stated that the bigger item is the boom mower. Chair Alvarez ask if any quotes are available. Herminio stated that they had been given to the board and emailed to each. Concern resident gave his opinion about what was going on. Chair Alvarez stated we need to get better organized. Supervisor Mata ask Herminio and Mr. Bennett the procedures and safety equipment that is going to be used and the MOT plan, Chair Alvarez ask what are we going to do about the mower that they had been talking about. Supervisor Mata stated they were going rent or lease it. Herminio express that the boomer mower can't be rented or lease and boom mower has been down before and sent to Kelly tractor before. Chair Alvarez ask if we can get it looked at for an evaluation. Spoke about Woodland project and they would like to know exactly when, what are the specs and also about the water that is coming from the Woodland area and we are in the dry season right. Mr. Bennett said there are twelve culverts that are being replaced and Supervisor Mata can we educate the community the reason for the culvert exchange is to help the water flow.

- B. District Engineer's Report** – Just about the Irma information that we have had to send in month. Most of all the project are completed through the Sultzzer Group. We had our reservoir dike for quite some time and the SFWMD wanted us to certified and we have the documentation done and will be sending it off. Hacienda and Del Club resurfacing project and setting the dates.
- C. District Treasurer Report** went over November monthly budget report in details. Supervisor Mata asked about cash that is collect through CCWCD, because he has heard in the pass about people stealing money from CCWCD, so he wanted to know the process and what it is done with it. Herminio responded any collection of money is sent to Boy office for deposit. Mata ask if it was reported on our monthly log. Boy went through the report to show that it is being logged. If there is any way of stealing

cash it would be through this area and he would like to make sure there are checks and balances in place. Mrs. Hernandez went on then to explain how she process the cash that comes into the office for reservoir key and culverts. Supervisor Mata ask if we wanted to conduct an audit would we be able to see how the money is moving. Mrs. Hernandez stated she can only give account since the time she has been employed by CCWCD anything prior the records are there but not sure. Chair Alvarez ask about the vending machines and how the money is counted and where is it deposited. Herminio stated that it is counted and turned into Boy's office for deposit. Supervisor Mata ask how is the money used, Mr. Boy stated it goes into general account. Supervisor went over budget.

- d. **District Attorney's Report** and agenda are the same. Five things to go over, (1) the selling of equipment, Fumero would look into it to make sure that it was done legally, according to his research we don't need special permission. Board can come up with the process to sell the equipment and let the public know that the equipment is being sold or donate it to a non for profit or even for scrap. RFP has been written up by District Engineer and Supervisor Mata stated that no one has really look at it because they just received it today. Fumero stated to vote now and subject to change, Supervisor Napoles motion to move forward on the RFP, Chair second, all I's. Treasurer needs to be insured and there was an audit that was done 2 years ago and this needed to be done. Fumero received a call from manager about residents that live at 303 Perimeter Rd., manager stated the situation was handled. Supervisor spoke about enforcing rules about the road and the recreational vehicles. Fumero continued on about the actuarial value that it is a new study that needs to be done. Mr. Boy spoke about what it is and the cost of \$2700.00 to have it done Florida Retirement System is requiring it. Fumero recommends to the board that there is a contract from Foster & Foster who is certified to do the study, Supervisor Napoles motion to except the contract, Chair second and all I's. Mr. Boy spoke on one more item on the renewal of contract for Boy, Miller & Kisker and is asking for an increase from \$1500.00 to \$2000.00 a month. Supervisor Napoles Motion to keep Boy, Miller & Kisker and Supervisor Miller second it and All I's. Supervisor Miller ask about the insurance company information that she had received on two other firms which she had emailed to him(Mr. Boy) and they still went with that same company that they had for over twenty years. Supervisor Napoles ask "what was the reason that we did not follow up with that and what would it take to get it done". Mr. Boy stated that he was unaware of it. Mr. Fumero stated that the health insurance is in November and car insurance can be done at any time. Herminio stated that this has been done the paper work had been completed. Mr. Boy will check on the insurance status and will get back with the Board.

e. Clubhouse Manager Report.

Club house Supervisor stated they started painting the club house, started on the guard rail project, cleaned out closet and reorganizing. Basketball tournament on the 13th of January and Crime prevention meeting on January 17, 2019. Supervisor Mata spoke on the upgrading of the club house. Chair ask about the generator and furniture. Also ask how many employees work at the club house, Herminio stated three not including during the life guards in the summer.

Supervisor Napoles gave some good news that he attended a meeting at the Hendry County EMS. They stated that we can have a shelter built in Montura and we can use it as a community building. Spoke about the water levels and how they categorized us from a category 2 to a category 1 and they approved us for two pumps and a generator if we approve of moving forward. He also stated that they would need a property donated to build the shelter on. The board would need to vote on this. He needs approval and Engineer to draw it up. Supervisor Miller stated that Mr. Swindle said that they were going to build a shelter and set aside two lots next to the Fire House. Supervisor Mata ask who will be maintaining this facility, Supervisor Napoles stated we would be responsible. Chair Alvarez ask Fumero if we could even do this. Fumero stated that we can offer property but would need to see all that is involved. This is grant money that is going to be used. Specs would be drawn out by our own engineer according to the amount of residents that live in Montura. Supervisor Miller ask can we sit on this and Supervisor Mata stated that he gives his vote which he is for it. Mr. Fumero gave a recommendation that this is going to take years before this is approved and the process is measured in years lets dig a litter deeper and he will get with Napoles.

Adjournment. Chair Alvarez asked for meeting to be adjourn motion by Supervisor Mata and second by Supervisor Miller. All in favor said I's.