

Minutes of the January 23, 2018 Board of Supervisors

Meeting

**Central County Water Control District**

1. **Call to Order.** Meeting called to order at 7:00 p.m.
  - a. **Pledge of Allegiance.** Chair Alvarez lead the Pledge of Allegiance
  - b. **Roll Call.** Chair Alvarez ask Assistant District Manager, Mrs. Hernandez to do the roll call. District Manager Herminio Bussott, District Engineer, District Treasurer, District Attorney Supervisors Napoles, Supervisor Miller, Chair Alvarez, Supervisor Mata and Supervisor Naranjo were present.

2. **Approval of Meeting Agenda.**

- a. **Additions, Deletion, and Substitutions.** None
- b. **Adoption of Agenda.** Approval of the meeting agenda. Chair Alvarez started off by asking for a motion on the last meeting minutes. Supervisor Naranjo made motion approval and Supervisor Mata second Supervisor Miller stated nay and all others I's. Supervisor Miller just had a question about the last minutes. It was in regards to the Manager getting quotes for the Woodland project, but the project ended up being done in house. Supervisor Naranjo asked if there were any other meeting minutes that needed to be approved. The answer was yes, they voted on the corrections that were made to November's meeting minutes. Supervisor Naranjo motion and Supervisor Mata second all I's.
- c. **Approved without objections.**

3. **Public Comment:** Joshua Parson, concern about the reservoir and the trash out there. He would like to do a clean up day and do a raffle. The items can be bought from the money when keys are purchased to encourage the community to come out. Supervisor Naranjo stated that he is for the cleanup. Chair ask if he had a date, Josh stated no because he wanted to ask first. Chair stated let's vote on the cleanup and approve the \$200.00 for the raffle items. Supervisor Naranjo motion and Supervisor Mata all I's.

Miguel Reyes, former employee, stated that he was terminated on December 20, 2019 and all he was given was an excuse about his attendance. He went on to talk about a certification that he received and was never compensated since then. He stated that he ask Becky about the compensation and that she stated that if he pushed the issue, he could lose his job. He then stated that he told her that it was wrong and he felt threaten because he has never reprimanded about his absences. Chair then ask District Manager

about this incident, and District Manager stated that he never had this conversation. District Manager then ask Becky if she stated this, she was going to speak, but Chair Alvarez ask, if there were any written warnings given. District Manager stated no. District Manager stated there was a verbal warning and that Miguel would get someone to help with the care of his child. Miguel also went on about the conversation they had in the vehicle. Now that he is chasing the money owed to him, he gets fired. Supervisor Naranjo ask, if he had a figure of what the county owes him, and Miguel stated that he was already compensated for everything that was owed to him in regards to the dollar that was owed. Supervisor Miller then ask about a letter that she brought to District Manager in regards to Miguel situation and that she had not received an answer to her questions. District Manager stated that before going on in regards to the matter, Miguel stated that he had an attorney. Supervisor Miller then continued about the four questions that she had emailed to him. District Manager then spoke and told Supervisor Miller that he called our District Attorney, Mr. Fumero and ask about answering any questions in regards to this matter and was advised not to do so by email but in person. Mr. Fumero then went on to explain that you should not have correspondence in regards to personnel matters especially if it is a legal matter. Supervisor Miller then continued, Chair then interrupted and stated that we continue about this incident all night, we need to go through the policy and procedures. Chair went on to offer the job back to Miguel and he stated that as long as there were no repercussions. Chair was bother that there was no paper work in regards to this matter. Supervisor Napoles stated that he wasn't aware of the situation and all other Supervisor agreed that it was sent to all of them by email. Chair then ask for any ideas in regard to how to handle the situation because both sides look bitter. District manager went on to state that he doesn't have a problem with him returning to working. Chair stated that this would not have been issue as long as there a paper trail. Mr. Fumero then stated that with this particular employee there was issues before when Mr. Kelley, who was the former manager, and then ask the District Manager if there was any paper work in the employees file in regards to the past issues, District Manager stated no there was no documentation in Miguel file. Board went back and Chair then ask again and Mrs. Hernandez then ask if she can say something and went on to explain the situation. Board then spoke among themselves, Chair ask Miguel how long has he been at home and offer to pay from the time that he has been home December 20, 2018 up to current date January 23, 2019. Motion was made by Supervisor Naranjo and Second by Supervisor Mata all I's. Mr. Fumero stated so we are clear that he will sign off on the check that he will not pursue against Central County in the future. Board went on to talk about policy and procedure that need to be changed. They will set up a workshop and start the meeting at 6 pm for the next meeting to address policy and procedures and then go into the regular meeting.

#### **4. Staff Reports.**

**A. District Manager's Report** – Interviewed candidates for position and ran background check. Pump station 4 was broke into battery was stolen and reported to Henry County Sheriff's. Work on Woodland project had to stop not able to continue to work due to dump truck being down. Trash is growing and trash bill has gone up. Chair Alvarez ask about how much was the last bill and District Manager stated it depends due to the amount of trash. Chair Alvarez stated that they did the number before and it doesn't work to have the dump closed. Supervisor Napoles stated that he didn't agree with the dump being closed, because he know that this was going to happen. Supervisor Napoles was going to make a motion, then resident spoke about that the word was out if you throw it out that Central County will pick it up. Supervisor Miller ask to speak and stated if the Chair Alvarez was aware that the last past bill was nine thousand dollars. Supervisor Napoles ask how many new permits have been pulled, Mrs. Hernandez stated 171 new permits have been pulled. Supervisor Napoles then went onto motion to open the dump again and not have any commercial dumping to go on and only for residents that actually live here be able to dump. They must bring a light bill and ID. Supervisor Napoles also suggested that we can have the recycling container for the metal items as well. Chair Alvarez went back to motion on the floor and Supervisor Naranjo second the motion all I's except for Supervisor Miller was a nay. Board went back and forth to make sure that we enforce and keep track of trash. Woodland project, we changed four culverts, received quotes for roof and truck repairs, also received one quote on pool deck and District Engineer will be by on Thursday with Clyde Johnson for a quote as well on the pool and roof repairs. District Manager told Board that they should have received the quotes through email in regards to repairs of the Mack truck and the purchase of a new truck. Chair Alvarez ask if we had look into used truck through dealers. Supervisor Napoles ask if they would lease them. Supervisor Mata stated that we need to do something. Supervisor Miller ask District Manager how much it would cost for the Woodland area projected cost if he had an estimated cost number. Supervisor Napoles interjected and stated that they had gone over the number and that the cost would be a lot less expensive doing it in house. Mr. Fumero spoke and stated that there was a lot of items that we need to get rid of. Chair Alvarez stated that we need to do something about the truck and would put a \$60,000.00 cap on a used truck and must be in good shape with warranty. District Manager stated that this issue is holding us up. Chair Alvarez would like to know if we have a motion and if any would supervisor it. Motion by Supervisor Napoles motion and Supervisor Bruno second all I's, on \$60,000 and Supervisor Mata will supervisor the purchase of the truck.

**B. District Engineer's Report** – Annual report for the C-139 that needs to be turned in. Supervisor Mata ask if we would be done before the rainy season on the Woodland

area. Engineer stated that is the plan, that is would take us about three weeks if we can get the dump truck fix and everything else goes accordingly. Supervisor Napoles stated that he noticed that there is water coming from the Woodland area to find out were it is coming out. Chris Self stated that Ridgdill will take the dirt to were ever your working at during the Woodland project. Supervisor Miller ask if she had requested District Engineer to itemize his bill, and he stated yes, and that he will.

**C. District Treasurer Report** went over December's monthly budget report in details. Supervisor Mata ask what is the percentage of where we are at with our budget. Boy stated we are at about a quarter of the way. Also went over the Health insurance of Blue Cross and Blue Shield cost appose to other insurances and premiums. Chair Alvarez ask is better to keep what we have, if we need a motion. Boy stated yes, we need a vote on that. They went back and forth about the premium amount. Supervisor Napoles ask if we keep what we have we save money. Boy stated yes. Supervisor Napoles ask what were the other two company, Human and United health care. Supervisor Naranjo stated to keep the one we have. Chair Alvarez ask for a motion on the floor and Supervisor Naranjo motion and Supervisor Mata second and all I's.

**d. District Attorney's Report** – Actuary Service agreement on new requirements will be starting there work shortly due to new state law requirement on auditing standards. 2) email sent about the resurfacing project that will begin on February 4, 2019 and bids will be due on February 20, 2019 to be turned in and on February 27, 2019 will be presented to the board to present it and chose who will be awarded the project. He also sent out an email on Herimino's background check in light of rumors that were going on about Herminio's background. He wanted to let the board know that there was nothing different from the original one that was done when he first started. He also went on to state that he came in earlier and the employees took him to the yard to show him the equipment that was out there. Fumero also stated that he wouldn't be caught driving the old truck that was out. The meeting was positive one among the employees and they were willing to do anything to get things done. Supervisor Miller ask Becky about the insurance brokers and the email she had sent her. Becky stated that she received the one about the Traveler's insurance and it was a different broker but the same company through John Perry insurance. The board agreed to sign and keep the insurance company to have coverage and to check on other companies that Mr. Fumero knew about. Boy stated that it's hard to find companies that cover everything. Miller stated the only reason she asks was because Fumero stated we could cancel at any time had got with Fumero in regards to the other insurance companies. Becky stated she had not spoken to Mr. Fumero, Mr. Fumero then stated that it had been a while and would look into it. Chair Alvarez stated if there was any thing else. District manager stated we need the Boom mower and we had someone come out to look at the one we have. The service technician

that came out stated it would cost about \$5000.00 to just look at it before they can even tell us what is wrong with it. The Board went back and forth with the different companies and the pricing of the boom mower. Chair Alvarez ask about the lease of the boom mower and Supervisor Mata suggested that when we were ready, he would be willing to go with the District Manager to Everglades. Chair Alvarez ask let go ahead and just lease it for about six months. Chair Alvarez ask for motion, Supervisor Naranjo motion and Supervisor Mata second, all I's. Supervisor Napoles motion to sell all the equipment that doesn't work to get rid of and use that money to help with the purchase of the new boom mower. Chair Alvarez ask if District Attorney about how to sell the equipment. Mr. Fumero stated that we didn't have any problem selling the equipment because it was all under a hundred thousand. Motion by Supervisor Napoles and Supervisor Mata second all I's. Play ground equipment needs to be replaced. Estimates had been sent to all Supervisor via email. Chair Alvarez ask if the playground had been shut down, District Manager stated yes. Chair Alvarez ask about the price and would it replace what is currently there. Supervisor Naranjo ask if the budget was there to have this replaced. District Manager stated that there are other items that still need to come out of the budget for instance, the roof repairs and the repairs around the pool. Chair Alvarez ask if everyone had turned in the estimates for the repairs. District Manager stated that there was money from last year budget from not having summer camp. Chair Alvarez ask would it cost us about \$40,000.00 to replace what we already have not including the installation. Supervisor Mata stated that everyday something is always breaking at the clubhouse. Supervisor Napoles motion to go ahead with the purchase of the playground with a reasonable installation price. District Manager stated when he gets the installation price, he will let the board know. Motion by Supervisor Napoles and Supervisor Mata second all I's. Chair Alvarez just ask to email everyone in regards to the installation price. Chair Alvarez ask about the pool that they will visit it next meeting. Position about the part-time position for the dump. Supervisor Napoles stated that we should still go ahead with the position for the dumpster. Chair Alvarez ask if this was an add on, District Manager stated yes. Supervisor Mata ask how many hours, Chair Alvarez stated let's leave it to the District Manager's discretion. Supervisor Napoles motion and Supervisor Naranjo second, all I's. Chris Self ask if the taxes will be increased and Supervisor Mata stated that the taxes will not be increased. Everything that is being done is being done according to last years budget. The goal is not to raise taxes. Josh Parson stated that the District Manager is doing a good job and he knows that there is a lot of negativity out but they are doing a good job. Chris Self mention about Weekly Brother paying us on the wall on Perimeter Road and the agreement that was done. Chair Alvarez stated we need to look into that. Also, Alico's contract and that they were draining into our canals. Supervisor Napoles gave suggestions on Appaloosa Lake that during the dry season to dig it out so the lake won't over flow. Chris Self stated that the riser was done by Central County and we had to keep up with it. Chris Self stated that we needed to get the surveys of the property lines. Chair Alvarez spoke on the increase of the District

Managers Visa Card. Supervisor Mata stated that this all came about because the other District Manager amount card was \$10,000.00 for the District not including what the Club House Manager had on his card. Being that Herminio was the former Club House Manager his card stood at \$5000.00. Being that the club house goes through the District Manager we need to increase the card up to \$10,000.00. Attorney ask if the club house supervisor had a card, Hermino stated no, it's only his card. Chair Alvarez ask for motion, Supervisor Naranjo Motion and Supervisor Mata second, all I's. Chair Alvarez ask that when there is a big purchase please keep the board in the loop. Boy requested that the board vote on the cards increase for the bank. Chair move and Supervisor Mata second and all I's.

Supervisor Miller went over some policy and procedures that she wrote up. At the beginning of Group Offenses. A written record of all verbal warnings will be signed by the employee and kept in his personal file. This information is needed in order to document offences and consequence. Incident/ Accident Reports will be hand written by the employees and sent by email to all Supervisors by Manager within 24 hours. Drug test must be done immediately after an accident. Employee will be escorted to the testing site by the Manager. Employee is not allowed to leave the site, go to the bathroom, lockers, etc. with the exception of going in an ambulance with the Manager. Manager must follow Employee Policies when reprimanding or firing employees. Manager must document for firing with Just Cause. Manager will hold workshops during the work day for the employees in order to educate them on the Offenses section of the employee policies. Document the workshops with the date and attendance and place it in the employee's file. Motion by Supervisor Naranjo and second by Supervisor Mata, all I's in adopting the new policies and procedures. Supervisor Miller spoke to Sergeant in regards to Officer Todd to come out. Sergeant stated that any vandalism that is done to signs and document it and go back about three and what it cost. Officer Todd ask to come up and stated that moving forward to just call them with any thing that the Central County needs. If there are specific need such as a crime watch prevention. All of the Board members were the only ones that can have his number. If there is any one that needs to speak with him directly at the monthly meetings, he would be more than willing to speak to them. Supervisor Napoles ask Officer Todd if he could start stopping the four-wheelers and verifying that they are residents. Officer Todd stated he can do it no problem. Chair Alvarez stated we can address it next meeting.

**Adjournment.** Chair Alvarez asked for meeting to be adjourn motion by Supervisor Naranjo and second by Supervisor Mata. All in favor said I's.